

Press Release – For Immediate Release
Barbour County Commission
May 20, 2020

The Barbour County Courthouse will re-open to the public beginning Tuesday May 26, 2020 with normal hours of operation (8:30 am – 4:30 pm) and the following guidelines:

- Face covering is required
- Temperature will be monitored
- COVID-19 screening questions will be asked
- Sanitize your hands before entering the Security checkpoint
- Two-person limit per office
- Practice social distancing
- Abide by instructions from Courthouse Security

The public is encouraged to wear their own face covering, however disposable masks will be available. Hand sanitizer is located at the main door and throughout the building. Temperatures will be taken by a non-contact thermometer. Per WVDHHR guidelines, 100.4 degrees F or higher is considered a temperature.

The two-person per office limit will be enforced by using a ‘hall pass’ system. Each person visiting the courthouse to conduct business will be given a pass indicating which office they plan to visit, then will return the pass to courthouse security upon exiting and the pass will be sanitized. If a pass is unavailable, Courthouse security will 1.) take your phone number and you will be called when a pass is available or 2.) make note of where you are parked and personnel will notify you of availability.

Each elected official has prepared directions for their respective offices and procedures for the general public. The public is encouraged to conduct business via telephone or online, if possible. If a visit is preferred, the public is urged to contact the office staff first to see if business can be prepared in advance to expedite your visit.

Employees are required to wear a face covering when in direct contact with the public and in public common areas. Employees will also have their temperature monitored when they report to work and are asked to stay home if they are sick.

Protective barriers have been installed in offices and the courthouse is being sanitized throughout the day.

Please be patient and plan accordingly. These protocols are in place to help keep employees and constituents safe during the COVID-19 pandemic.

Barbour County Elected Officials will continue to work with local, state and federal agencies to monitor the rapidly changing mandates and recommendations for Coronavirus (COVID-19).

County Office Contact Numbers:

Assessor’s Office- 304-457-2336

County Clerk’s Office- 304-457-2232

Circuit Clerk’s Office- 304-457-3454

Prosecuting Attorney Office- 304-457-1811

Sheriff’s Department- 304-457-2352

Sheriff’s Tax Office- 304-457-2881

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