



APPROVED

OCT. 25, 2024

DAVID STRAIT, LESA CORLEY, SUZANNA SKIDMORE, CHERI STURM, ROD KIMBLE, EVAN WORKMAN,

Dylan Oliveto, Bob Wilkins, Shana Frey, Joey Bolyard

Absent/Regrets: Corey Brandon

David Strait called the meeting to order at 10:00 am.

Minutes from the September 27, 2024 meeting were approved on a motion by Rod Kimble, seconded by Cheri Sturm.

Dylan Oliveto provided updates for licensure, property/vehicle insurance, and billing.

- DEA licensure approval is complete and will continue working through the licensure process.

Operations updates were provided.

- The response vehicle is waiting for State EMS licensure before being active.
- Staffing concern and needs were discussed.
- Discussed existing accounts that will need rolled over to the Authority and others will need new accounts created.
- The Bio-Hazard agreement was discussed and can move forward with a one-year service agreement through Stericycle. The agreement picks up biohazards every 8 weeks with a cost of \$105/month.
- Vehicle inspections are scheduled for October 22, 2024.
- A 60-90-day gap in billing / revenue when QMC takes over is expected.
- A training manual is to be created for Image Trend.
- To-do action items include licensure, billing, and image trend, being accomplished simultaneously; acquisition; employee transition

A training and recruitment plan was discussed. On a motion by Suzanna Skidmore, seconded by Cheri Sturm, up to \$13,500 was approved for an EMT Training class through the Clarksburg Public Service Training Center.

An insurance proposal from VFIA was presented for the Barbour County Ambulance Authority. This was tabled until verification that all property is included in the quote. It was also noted that the proposal does not include Workers Compensation coverage.

Joey Bolyard provided a report on the Ambulance Fleet.

The floor was open for public comment.

The next regular meeting will be held on October 25, 2024 at 10:00am.

The meeting was adjourned at 11:14am on a motion by Suzanna Skidmore, seconded by Rod Kimble.

Barbour County  
Laurie L. Austin, Clerk  
Instrument 281665  
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COUNTY COMMISSION MINUTES  
Book 28 @ Page 598  
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