

**BARBOUR COUNTY COMMISSION MEETING****August 6, 2018****5:00 PM****PHIL HART COMMISSION PRESIDENT, SUSIE CVECHKO COMMISSIONER, TIM MCDANIEL  
COMMISSIONER, BEN PROPST COORDINATOR, SHANA FREY ADMINISTRATOR**

John Cutright, Corey Brandon, Johnny Williams, Marija Ilic, Ron Skidmore

Phil Hart called the meeting to order at 5:00 pm and led the pledge. He invited Johnny Williams to lead prayer.

Meeting minutes from July 2, 2018 and July 11, 2018 was approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

John Cutright presented exonerations.

Connie Kaufman provided twelve (12) final settlements. On a motion by Tim McDaniel and seconded by Phil Hart, these were approved.

Two resolutions were presented to apply for grant funds. An application is being sent to the WV Secretary of State for the HAVA grant program for 50% reimbursement on voting machine costs, security and ADA compliance. An application is being sent to the Division of Justice and Community Services JAG program for PRO Officer funding. Both resolutions passed on a motion by Susie Cvechko and seconded by Tim McDaniel.

On a motion by Tim McDaniel and seconded by Susie Cvechko, the following contributions were approved:

Safety fair-\$500

Tucker County Community Foundation Run For It- \$3,500

Adaland Mansion for maintenance repairs-\$3,000

Audra Art Camp- \$500

Contributions to the Philippi Christmas Committee and Corridor H Authority has been tabled.

The Community Corrections program received \$120,000 in grant funds for the program in Barbour and Taylor. A board meeting is scheduled for Wednesday August 8, 2018. The Commissioners all mentioned what a great job Tammy and her staff is doing.

Johnny Williams provided additional information regarding the livestock barn. Susie asked what contribution the Livestock Association is providing; they will provide wiring and trim work inside the building. The Livestock Association is requesting an additional \$3,500. The building is expected to be completed before the fair. On a motion by Tim McDaniel and seconded by Susie Cvechko, the additional request was approved.

Susie proposed to brainstorm how to improve the fairgrounds overall. She would like to get a group of people together to discuss ideas on how we can utilize the grounds more often. All Commissioners agreed.

Bids were received to scan the Grantor / Grantee books and purchase a colored scanner. The low bid for scanning was Precision Services and GST for the scanner. On a motion by Phil Hart and seconded by Tim McDaniel, the bids were approved and the project can move forward.

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The lease agreement for the Extension Service Office space at the Tygart's Valley Soil Conservation building was received. Discussions were held regarding the internet and phone service. Ben Propst is to look into this further. On a motion by Tim McDaniel and seconded by Susie Cvechko, the Lease agreement was approved and Ben is to report his findings back to the commission regarding the internet and phone service.

Discussions were held regarding surplus funds for the 2018-2019 carryover. Tim McDaniel discussed the funds available through the WV Secretary of State office for the HAVA grant program to get reimbursed 50% of voting machine costs and assistance to get voting precincts up to ADA compliance. Connie has requested a site review of the precincts.

Discussions were also held on information from the County Commission conference regarding financial conditions of nearby counties. Counties have been depleting their rainy-day funds and becoming delinquent on their regional jail bills, when they were wealthy just a few years ago. The Commission is aware there is a surplus from carryover and glad we are able to have a healthy Rainy-Day Fund. Susie Cvechko commented hats off to elected officials for staying within their budget and working together. It's a team effort. The Assessor has some projects planned, which is part of the carryover.

Immediate needs were discussed that includes a 1-ton multipurpose truck. It will be stationed at the Fairgrounds for a centralized location and a sign-out book will be implemented. This vehicle will give OEM the capability to haul water buffalos and pull disaster trailers during emergency situations as well as needs at the fairgrounds. On a motion by Phil Hart and seconded by Susie Cvechko, the purchase of a 1-ton truck was approved to be purchased from Town & Country on their government fleet program.

Discussions were held regarding community centers that are designated as emergency shelters. The commission is aware some are struggling and do not have funds for fuel. On a motion by Phil Hart and seconded by Tim McDaniel, a \$1,000 contribution will be given to these centers to purchase fuel.

A few other projects are being considered with surplus funds. Phil Hart suggested they each brainstorm ideas and discuss further.

Discussions were held on a LP fuel training class for County Emergency Agencies. Phil Hart is to find out more details.

Kennel Improvements, employee hours and daily routines were discussed for the Animal Shelter. It was reported that a meeting was held with Animal Friends and will meet again in October. They were able to take several dogs from the shelter.

Ron Skidmore provided updates for OEM. The generator at the tower site has been ordered and waiting for installation. The lights on the Tower at the Fairgrounds has been repaired. The AC unit in the 911 server room is scheduled to be installed.

On August 24<sup>th</sup>, there will be a Regional Exercise on a flooding event with multiple agencies involved.

A THIRA meeting will be held on August 13 at 2:00pm to gather a list of projects to pursue for grant funding.

OEM is still waiting to hear if reimbursement will be available for flooding.

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The radio has been installed in the Assessor vehicle and one is also available for the new Assessor vehicle and the Investigator's county vehicle.

OEM has reached out to community centers and have their meeting schedules. They plan to attend these meetings.

The road sign project is nearly complete.

Phil Hart gathered requirements for the gasoline storage tank at the fairgrounds. The tank must be double lined, have an emergency shut off switch, fenced, and a fire extinguisher. On a motion by Susie Cvechko and seconded by Phil Hart, it was voted to move forward with installing a 500-gallon fuel tank at the fairgrounds.

Susie Cvechko spoke with Eric Ruf and he inquired about the Commissioners working the gate at a home football game. Those dates are August 24, September 14, October 5, October 19. The Commission chose September 14 if the date is still available.

The next regular meeting will be on September 10 at 5pm due to Labor Day being on September 3<sup>rd</sup>.

A fall employee picnic will be held on September 6<sup>th</sup> from 11:00-1:00

The following final settlements were approved on a motion by Tim McDaniel and seconded by Phil Hart: THOMAS KNOTTS, BRENDA SUE WILFONG, TIMOTHY ALLEN POLING, JR., BETTY LUCILLE PHILLIPS, JOHN EDWIN PRICE, SR., VIRGINIA MARENE CUTRIGHT, DALE E. KNOTTS, MAYSEL E. BECK, TIMMY ALLEN WILSON, SIS MAE MCLEAN, NAOMI LAVOUE OVERFIELD, IONA SUDER

On a motion by Tim McDaniel and seconded by Susie Cvechko, the meeting was adjourned at 7:50 pm.

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Phil Hart, President