

Barbour County Ambulance Authority Meeting  
June 28, 2024  
10:00am



APPROVED  
7-26-24

DR. JESUS LEMUS, LESA CORLEY, SUZANNA SKIDMORE, EVAN WORKMAN, COREY BRANDON, CHERI STURM

Dylan Oliveto, Shana Frey, Brandy Pickens, Derek Hart, Zach Moyer, Dylan Harper, Brian Murphy, Kim Johnson, Arin Mason, Dakota Pritt, Henry McDonald, Johnnie Brown

Absent/Regrets: David Strait, Rod Kimble

Corey Brandon called the meeting to order at 10:06am.

Minutes from the May 23, 2024 meeting were approved on a motion by Suzanna Skidmore, seconded by Cheri Sturm. The meeting scheduled for June 7, 2024 was cancelled.

Shana Frey gave a Treasurers report.

The introduction of guests occurred during roll call.

No special reports were provided.

Dylan Oliveto provided various updates on several steps occurring concurrently

- Weekly meetings are being held with QMC billing.
- Obtaining licensure on a new ambulance is in progress
- Image Trend for patient care is being implemented and reviewing options to add links with 911 CAD records
- A standardized schedule is being implemented to maximize coverage and will then be able to identify staffing gaps.
- Call volumes were discussed

A discussion was held regarding the purpose of the Chase vehicle. Rules and SOPs will be developed for use of the Chase vehicle and will lessen the delay for patient care, offer quick response, maximize the on-duty Paramedic, and extend the term of the Licensure by offering Rapid Response.

The Barbour County Ambulance Authority listerv email and staff emails were discussed and moving forward was tabled.

A discussion was held on EMSRS Retirement. On a motion by Suzanna Skidmore, seconded by Evan Workman, the resolution to participate in the EMSRS retirement system was passed.

A discussion was held on the EMS Salary Enhancement funds. On a motion by Evan Workman, seconded by Cheri Sturm, 10% of the salary enhancement funds will be reserved for recruitment; the remaining will be distributed per run as presented. The County Commission will consider action at their July 1, 2024 meeting to distribute the funds to the two agencies. If the recruitment funds are not utilized by November 2024, the remaining funds will be distribution in the same manner. Criteria

had to be met for employee eligibility of the funds including having at least 10 runs with the agency in 2022; be a current active employee of same agency, and not received EMS Salary Enhancement funds from another agency.

The consideration of adding the Barbour County Ambulance Authority to an existing insurance policy was tabled.

The floor was open for public comment.

The next regular meeting will be held on July 12, 2024 at 10:00am.

The meeting was adjourned on a motion by Suzanna Skidmore, seconded by Evan Workman.

A handwritten signature in black ink, appearing to read "David Stratton" with a stylized flourish at the end.

President  
Barbour County Ambulance Authority  
7-26-24


**Consolidated Public Retirement Board**

4101 MacCorkle Avenue, SE  
 Charleston, WV 25304  
 304-558-3570 or 800-654-4406  
 www.wvretirement.com



**EMSRS  
 Resolution  
 Form**

Resolution to Become a Participating Employer of the West Virginia  
 Emergency Medical Services Retirement System (EMSRS)

The following resolution was duly made and passed by no less than three-fifths vote of the governing body of

(entity name) Barbour County Ambulance Authority on the  
28th day of June, two thousand and twenty-four.

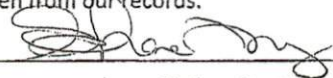
Thereupon, it shall be the duty of the Clerk or Secretary to certify the determination of the county commission or political subdivision, including public corporations, in passing this resolution, to the Consolidated Public Retirement Board within ten (10) days after the final passage of this resolution by sending to said Board a certified copy of this resolution. A copy of the signed minutes wherein said resolution was approved shall be provided to the Consolidated Public Retirement Board within sixty (60) days after the final passage of this resolution.

BE IT RESOLVED that (entity name) Barbour County Ambulance Authority, a county commission, political subdivision, or county 911 public safety answering point, including public corporations, does hereby elect to be a participant in the Emergency Medical Services Retirement System pursuant to Chapter 16, Article 5V, Section 31 of the West Virginia Code, and thereby will include all its emergency medical services officers and 911 personnel who are eligible for membership in the Emergency Medical Services Retirement System. The entity hereby agrees to pay pursuant to Chapter 16, Article 5V, Section 8 of the West Virginia Code its employer contributions, and withhold applicable employee contributions monthly and remit the same to the Emergency Medical Services Retirement System for all eligible employees hired on or after the first day of the month following the date of said Resolution. The entity understands that according to the West Virginia Code once it elects to participate in the Emergency Medical Services Retirement System, the action is final and it may not, at a later date, elect to terminate its participation in the plan.

I, Barbour County Ambulance Authority, Clerk or Secretary of

(entity name) Barbour County Ambulance Authority do hereby certify

that the above resolution is a true and correct copy taken from our records.

  
 \_\_\_\_\_  
 Clerk or Secretary

of Barbour County Ambulance Authority

(Public Corporations must attach a certified copy of the ordinance or charter provision creating said Public Corporation.)

Barbour County  
 Laurie L. Austin, Clerk  
 Instrument 280339  
 08/08/2024 @ 02:42:09 PM  
 COUNTY COMMISSION MINUTES  
 Book 28 @ Page 566  
 Pages Recorded 3