

# Barbour County Commission

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Century No. 1 Sewer Project

Installing the connections from customer's homes to the laterals / stub outs

Deadline for the  
Submission of Bids  
4:00 pm, Tuesday  
September 15, 2020

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**Century No. 1 Sewer Project  
Installing the connections from customer's homes to the laterals/stub outs**

The Office of the Barbour County Commission is requesting bid proposals for the above referenced project. Contractors must provide a quote for installing the connections of fifty-two (52) Century No. 1 Sewer customer's homes to the laterals / stub outs of the main sewer line. The project will consist of fifty-two (52) connections to single pipes outside of each home; fifty-two (52) vent traps and clean out assemblies; 2,160 LF of 4" SDR 35 Lateral Pipe. Quotes shall include all labor, materials, other applicable charges and warranties. The Barbour County Commission is a tax-exempt entity. A pre-bid meeting will be held at the Barbour County Courthouse 26 North Main Philippi, WV 26416 on **August 31, 2020 at 9:00 am**. Project must be completed by **November 15, 2020**

Questions regarding the project shall be directed to Shana Frey, County Administrator @ [sfrey@barbourcountywv.org](mailto:sfrey@barbourcountywv.org). A complete bid packet, may be obtained online at <https://barbourcountywv.org/document-center/>

Any and all bids must be received no later than 4p.m. on September 15, 2020 at the following address:

**Office of the Barbour County Commission  
Bid–Century No.1 Sewer Project  
26 N Main Philippi, WV 26416**

Bids that are received by the above deadline will be reviewed by the Barbour County Commission and acted upon at the County Commission Meeting held on September 18, 2020 at 8:30am.

The Barbour County Commission reserves the right to award the bid for the project based upon certain criteria, including but not limited to, submitted bid price, references, experience and/or any other factor determined to be in the best interest to the completion of the contract. The Barbour County Commission reserves the right to reject any and all bids, in whole or in part, and waive any informality during the bidding process.

*Request for Proposals*

**Century No. 1 Sewer Project  
Installing the connections from customer's homes to the laterals/stub outs**

The Office of the Barbour County Commission is requesting bid proposals for the above referenced project. Contractors must provide a quote for installing the connections of fifty-two (52) Century No. 1 Sewer customer's homes to the laterals / stub outs of the main sewer line. The project will consist of fifty-two (52) connections to single pipes outside of each home; fifty-two (52) vent traps and clean out assemblies; 2,160 LF of 4" SDR 35 Lateral Pipe. Quotes shall include all labor, materials, other applicable charges and warranties. The Barbour County Commission is a tax-exempt entity. Three references, including name, contact number, email address and a brief description of the project are required with the bid submission. A pre-bid meeting will be held at the Barbour County Courthouse 26 North Main Philippi, WV 26416 on **August 31, 2020 at 9:00 am**. Project must be completed by **November 15, 2020**.

Questions regarding the project shall be directed to Shana Frey, County Administrator @ [sfrey@barbourcountywv.org](mailto:sfrey@barbourcountywv.org). A bid packet, including the scope of work and bid pricing sheet may be obtained online at <https://barbourcountywv.org/document-center/>

Contractor shall furnish the following documentation along with their bid submission:

- Business License
- Contractor's License
- Certificate of Liability Insurance naming the Barbour County Commission as an additional insured with \$1,000,000 minimum general liability coverage
- Certificate of Coverage of Workers' Compensation or Approved Waiver
- In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. Personal or business checks are not acceptable.
- Affidavit of Non-Collusion
- Three References – preference will be given to Contractor's with prior sewer line installation experience
- Any Additional Documentation as Required by the Owner

Any and all bids must be received no later than 4p.m. on September 15, 2020 at the following address:

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## Scope of Work

### Century No. 1 Sewer Project Installing the connections from customer's homes to the laterals / stub outs

The Office of the Barbour County Commission is requesting bid proposals to install the connections from fifty-two (52) homes to the laterals/sub outs of the Century No. 1 sewer line. Sewer service line regulations are written below.

1. A written permit must be obtained from the PSD prior to any work performed.
2. No other water sources are to enter the sanitary sewer.
3. Material
  - A. PVC sewer pipe and fittings per ASTM D 3034-77 type PSM, SDR-35.  
**NOTE:** Where any sewer service line is buried with less than 3 feet of cover and passes beneath a traffic area, driveway, or parking lot, said service line shall be PVC, shall be encased in a cast iron or steel casing pipe having an inside diameter at least two inches greater than the maximum outside diameter of the PVC pipe.
  - B. All joints shall be of watertight construction with factory fabricated fittings, couplings, and adaptors. No oakum, mastic, or cement joints will be accepted.
4. Size – The building sewer shall not be less than 4 inches in diameter and shall be installed at a uniform fall of not less than 1/8 inch fall/ft.
5. Cleanouts shall not be more than 100 feet apart and shall be at each change of direction greater than 45. The cleanout pipe and fittings shall not be less than 4 inch and shall conform to the building sewer piping requirements. The cleanout plug shall be of brass or plastic with standard tapered pipe threads and have a raised nut or recessed plug. The cleanout shall be protected from loading or traffic. When cleanouts are placed in driveways or parking areas, they must pass through a casted concrete pad, with clearance for free movement. The minimum dimensions of the concrete pad shall be 15 inch diameter by 9 inches thick; a standard approved cast iron cleanout cover shall be casted in the concrete pad. There shall be a cleanout located immediately outside of the foundation of the structure being service; this requirement shall apply equally to new lines for newly constructed structures as well as to existing structures where any sewer service line repair or replacement is made. All cleanouts shall be exposed and shall remain immediately accessible.
6. INSPECTION: Any construction must be inspected and approved by the Board prior to any backfilling. The Utility Board shall be notified 24 HOURS IN ADVANCE for any inspection by calling (304) 457-5735. Inspections will be performed between 8:00 a.m. and 4:00 p.m. Monday through Friday, and in a timely manner following proper notice. Inspections will not be performed on weekends or on legal holidays.

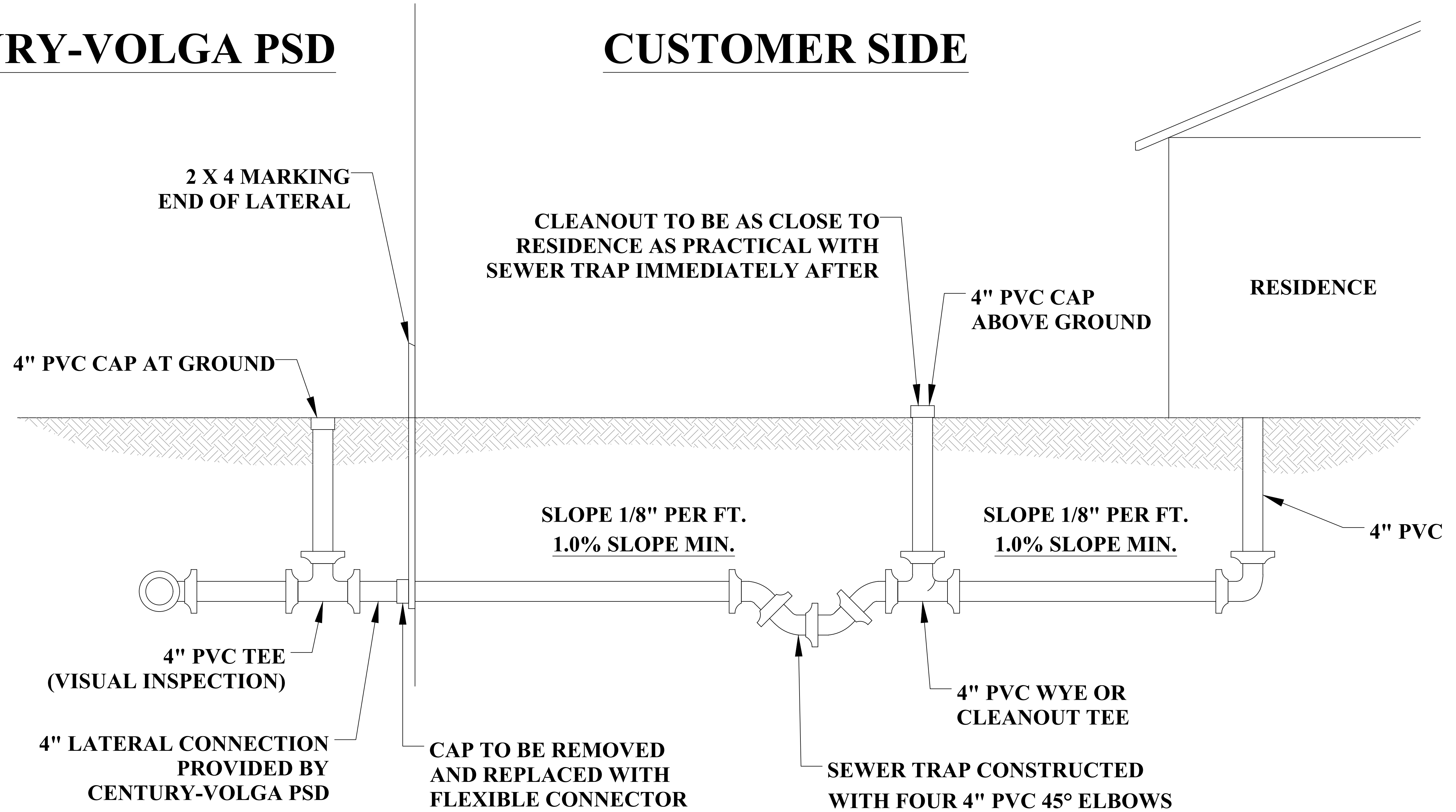
The service line will be considered ready for inspection when:

- A. Ditch is open and the full length of all newly installed pipe is exposed.
  - B. Pipe has proper fall and is bedded to one half its diameter.
7. Backfilling prior to Board's inspection and approval is strictly prohibited and will result in the termination of the customer's water service.

This project must be completed by November 15, 2020.

**CENTURY-VOLGA PSD**

**CUSTOMER SIDE**



**TYPICAL RESIDENCE SANITARY SEWER TIE-IN DETAIL**

NOT TO SCALE

**Requirements:**

Contractor shall furnish any and all requested and/or required documentation, including but not limited to the following:

- Business License
- Contractor's License
- Certificate of Insurance - at least \$1,000,000 liability limit with Barbour County Commission named as an additional insured
- Certificate of Coverage of Workers' Compensation or Approved Waiver
- In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. Personal or business checks are not acceptable.
- Affidavit of Non-Collusion
- Three References—preference will be given to Contractor's with prior sewer line installation experience.
- Company information including number of years in business, description of similar project experience and an anticipated competition date.
- Any Additional Documentation as Required by the Owner

Basis of Bid/Pricing Sheet

Century No. 1 Sewer Project

Installing the connections from customer's homes to the laterals / stub outs

Bidder will complete work in accordance with the bidding documents for the following bid price:

\$\_\_\_\_\_. Installation will be warrantied for \_\_\_\_\_ year(s).

Item	Price (\$)
Installing the connections from customer's homes to the laterals / stub outs  <i>Quotes shall include all labor, materials, other applicable charges and warranties.</i>	



Contractor's Certification of Eligibility

The contractor certifies, by acceptance of this contract and signature on the agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department / agency or any state department / agency.

In addition, the contractor certifies, by acceptance of this contract and signature on the agreement, that no debt in an amount greater than one thousand dollars (\$1,000) is owed to the state or any political subdivision thereof (WV Code §5A-3-10a) and is eligible for the award of this contract.

My signature below indicates and certifies that this information is true and complete to the best of my knowledge and I fully understand the Owner may take appropriate action for making a false statement.

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Please Print Name of Firm; and Name and Title of Individual Signing Certification

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Signature

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Date

Affidavit of Non-Collusion

Century No. 1 Sewer Project  
Installing the connections from customer's homes to the laterals / stub outs

State of \_\_\_\_\_  
County of \_\_\_\_\_

I, \_\_\_\_\_ (name and title) representative for  
\_\_\_\_\_ (vendor) being duly sworn does depose, say and certify:

Said vendor has not, either directly or indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with the Century No. 1 Sewer Home Connection Project in Barbour County, WV.

\_\_\_\_\_  
Vendor

\_\_\_\_\_  
Name and Title of authorized representative

State of \_\_\_\_\_  
County of \_\_\_\_\_

The foregoing affidavit was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2017  
by \_\_\_\_\_ representative for \_\_\_\_\_.

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Commission expiration date

(seal)

Agreement Between Owner and Contractor  
On the Basis of a Stipulated Price

Date: \_\_\_\_\_

THIS AGREEMENT is by and between the County Commission of Barbour County, West Virginia ("OWNER") and \_\_\_\_\_ ("CONTRACTOR") for the Century No. 1 Sewer Home Connection Project. Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Section 1 –Work

Contractor shall complete all work as specified or indicated in written or oral form, which will include at least the following items:

1. Furnish and install connections to a single pipe outside of fifty-two (52) homes.
2. Furnish and install vent traps and clean out assemblies to fifty-two (52) homes.
3. Furnish and install 2,160 LF of 4" SDR 35 Lateral Pipe
4. Contractor must repair any damage to the homeowner's property that is created during line installation.

Section 2 – Time Period for Project Completion

The project must be completed by November 15, 2020

Section 3 – Required Documentation from Contractor

Contractor shall furnish any and all requested and/or required documentation, including but not limited to the following: *Items listed in bold must be included with the bid submission*

- Business License
- Contractor's License
- Certificate of Insurance—at least \$1,000,000 liability limit with Barbour County Commission named as an additional insured
- Certificate of Coverage of Workers' Compensation or Approved Waiver
- In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. Personal or business checks are not acceptable.
- Affidavit of Non-Collusion
- Three References—preference will be given to Contractor's with prior sewer line installation experience
- Company information including number of years in business, description of similar project experience and an anticipated competition date
- Any Additional Documentation as Required by the Owner

#### Section 4 – Sub-Contractor Restriction

Contractor shall not employ any sub-contractor to complete any work for any portion of this project without expressed written approval from the Owner.

#### Section 5 – Bid Price for Project

Bidder will complete work in accordance with the bidding documents for the following bid price:

\$ \_\_\_\_\_

#### Section 6 – Payment Procedures

Contractor may submit an Application for Payment or an Invoice for Payment to the Owner upon award of the project for up to fifty percent (50%) payment of the base bid. A second and final Application for Payment or Invoice for Payment shall be submitted by the Contractor to the Owner once the project is complete. Owner shall have thirty (30) days from the date the invoice is received to issue payment, less any disputed charges.

#### Section 7 – Contractor’s Representations

By signature on this agreement the undersigned representative of the Contractor makes the following representations:

- 1) Contractor has examined and studied any documentation related to the scope of work for this project as outlined in Section 1 of this agreement. Such documentation is sufficient to indicate and convey understanding for performance and furnishing of the work.
- 2) Contractor has visited the sites and/or is familiar with and is satisfied as to the general or local site conditions that may affect cost, process and performance of the work.
- 3) Contractor agrees that compliance with any federal, state, and/or local law and/or regulation is their sole responsibility and not the responsibility of the Owner.
- 4) Contractor does not consider that any further examinations, investigations, tests, studies, or data are necessary for the performance of this work at the stated contract price, within the contract time period, and in accordance with any other terms and conditions so stated.

Section 8 – Miscellaneous

Successors and Assigns:

Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained herein.

Severability:

Any provision or part of this agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon Owner and Contractor.

This agreement will be effective on \_\_\_\_\_ day of \_\_\_\_\_, 2020.

OWNER:

County Commission of Barbour County

CONTRACTOR:

By: \_\_\_\_\_  
Name: Susie Cvechko  
Title: President, Barbour County Commission

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Address for Giving Notices:

Office of the Barbour County Commission  
26N Main Street  
Philippi, WV 26416

Address for Giving Notices:

Telephone: 304 /457.0025  
Facsimile: 304/ 457.5472

Telephone:  
Facsimile: