

February 4, 2019

5:00 pm

**SUSIE CVECHKO COMMISSION PRESIDENT, TIM MCDANIEL COMMISSIONER, JAMIE CARPENTER COMMISSIONER,
CONNIE KAUFMAN COUNTY CLERK, SHANA FREY ADMINISTRATOR**

Kelly Stadleman, James Sandy, Grace Stemple, Bayli Rhodes, Kim Lewis, Nathan Barker, Tammy Narog, Corey Brandon, Sharon Lanham

Susie Cvechko called the meeting to order and led the pledge.

On a motion by Tim McDaniel and seconded by Jamie Carpenter, the meeting minutes from the January 7, 2019 meeting has been approved.

Exonerations were presented.

Connie Kaufman presented seven (7) final settlements. On a motion by Tim McDaniel and seconded by Susie Cvechko, the final settlements were approved.

A cancelled order was presented in the amount of \$318.98 that was issued to a poll worker and presumed lost. On a motion by Susie Cvechko and seconded by Tim McDaniel, the cancelled order was approved and the check can be reissued.

Grace Stemple provided information regarding fiduciary fees and addressed issues and concerns. The Commission will review the documents and follow up with any questions.

Sharon Lanham was present to discuss opportunities for the 3rd floor of the Williams Building. Susie Cvechko recused herself from conversations because she is also on the Barbour County Senior Center Board. Sharon explained there is a MOU in place with the Philippi Municipal Commission and the building becomes property of the Senior Center until they resolve. Plans are to relocate Senior Center offices to the 1st and 4th floors, leaving the 3rd floor of 2,850 square feet of vacant space. An architect reviewed the building and she described his findings as a structurally sound building with minimal changes to meet ADA standards. The County Commission is interested in this space and further discussions are to be held regarding rent and other expenses. The County is currently paying rent and other expenses for the Magistrate's office space on the 2nd floor.

Bayli Rhodes was in attendance and requested to introduce herself as the Women's Aid in Crisis representative for Barbour County. She supplied a flyer dedicating February 14th as wear orange day for teen dating violence awareness.

Shana Frey reported the County Commission received a grant approval letter of \$15,000 from Division of Justice & Community Services for a PRO at Philip Barbour High School. Tim McDaniel made a motion to accept the contract and give the President of the Commission permission to sign the documents, Jamie Carpenter seconded.

Kelly Stadelman presented information about the Tucker Community Foundation Run For It program and gave stats on Barbour County monies and awards. Registration opens on April 1 and the race will be held on September 28. She submitted a request to be considered for the same contribution amount as past years of \$3,500.00. On a motion by Susie Cvechko and seconded by Tim McDaniel, this contribution amount was approved.

A quote was received to install a door strike for access control at Family Court. A support letter was requested from Judge Johnson for this addition. The quote is tabled until the support letter is received.

Connie Kaufman explained the redistricting of voting precincts will decrease the number of precincts to thirteen. Several ADA compliance issues were found at various precincts with Brushy Fork and Galloway having extensive requirements; these two precincts will be closed. Voters at Brushy Fork will now be in the Philippi Elementary precinct and voters from Galloway will now be in the Philippi Middle precinct. Other precincts will have boundary changes. Approval of the

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redistricting was approved on a motion by Tim McDaniel and seconded by Jamie Carpenter. The changes will be published in the Barbour Democrat.

Tammy Narog submitted a monthly report for Community Corrections. She reported that eight participants have begun inpatient treatments. She is currently working on the Community Corrections grant and should have a budget ready for approval at the next meeting. Community Service is starting to pick back up with the nicer weather.

Nathan Barker provided an update for the 911 center. A discussion was held regarding citizen concerns on police response time when 24/7 coverage is unavailable. He discussed the policy and procedures that are in place.

Corey Brandon provided an update for OEM. They are participating in a meet and greet with the new Mine on Rt. 119 and will be establishing an emergency plan. He discussed upcoming meetings and contact list updates.

Dennis Burner provided the Commissioners with an Animal Control report for 2018 and January 2019.

The County Clerk's office received a grant award letter of \$10,000 from the Records Management and Preservation Board to purchase roller shelving and digitize oil, gas and deed books; deed of trust index books; and inventory and will books.

Shana Frey reported that an invoice for \$13,000.00 was received from the City of Philippi for 1/3 of the cost of an engineering study for the possible sewer line extension for the Arch Coal Sentinel Mine, as approved at the April 17, 2018 meeting.

The following final settlements were approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

NORA D. JONES, MARTIN MAXWELL LAKE, JOHN NATHANIEL CAIN, JR., EULA MAUDE MOUSER, WANITA R. WRIGHT, CATHERINE POLING, ROBERTY LYNN STEMPLER.

The next regular meeting is scheduled for March 4, 2019 at 5:00 pm.

On a motion by Susie Cvechko and seconded by Tim McDaniel, the meeting was adjourned at 6:03 pm.

Susie Cvechko