

Barbour County Courthouse HVAC Renovation (System 1 & 2)



PROJECT DESCRIPTION

The Barbour County Commission, Barbour County, West Virginia was awarded a Courthouse Facilities Improvement Grant to assist with the renovation of Mitsubishi VRF Outdoor Unit for System 1 & 2.

SCOPE OF WORK

The scope of work consists of the following:

- Remove and properly dispose (2) Existing Mitsubishi Outdoor Units
- Furnish and install (2) like model Mitsubishi high efficiency heat recovery outdoor units with hail and snow guards
- Furnish and install all refrigeration piping, twinning units, insulation, and specialties
- The existing low voltage wiring and high voltage disconnect will be reused.
- Furnish and install (1) new Central Control panel that is compatible with new outdoor units.
- Supply use of crane, trucking and rigging.
- Start-up and check system for proper operation
- Reuse existing branch boxes and indoor units
- Outdoor units must be compatible with existing indoor equipment
- All old equipment will be retained in by Barbour County Commission

The bid price should include all material, labor and equipment with a minimum of 1-year parts and labor warranty.

EXAMINATION OF SITE AND SPECIFICATIONS

A site visit can be arranged by contacting Shana Frey, County Administrator at sfrey@barbourcountywv.org or 304-457-0025. Bidders shall direct all questions or comments to Shana Frey in writing. No interpretation of the specifications or other bid documents will be made to any bidder orally. Addendums issued on this bid will be forwarded to all bidders via e-mail. Failure of any bidder to receive addendums or interpretation shall not relieve bidder from any obligation under their bid as submitted. Failure to acknowledge addendums issued may result in rejection of the bid.

PROJECT SCHEDULE

Bid Due Date: Wednesday January 31, 2024 at 2:00PM

Bid Consideration: Monday February 5, 2024

Work To Begin: As soon as possible after award.

Completion Deadline: TBD

SUBMISSIONS AND DEADLINES

The Commission may request any information deemed necessary to determine the ability of the bidder to perform the obligations of the contract. State and local vendor preferences may apply.

The Commission reserves the right to reject any or all proposals or waive any irregularity in this bid or in responses, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this invitation to bid, in the best interest of the Commission. The Commission also reserves the right to re-advertise for proposals using the same or different requests for bids.

Contractor license, business licenses and worker's compensation / liability insurance in the amount of \$1,000,000.00 will be held in place for the duration of this project.

Bids must be received no later than 2:00 p.m., Wednesday January 31, 2024. Email submission is allowed with a subject line "Barbour County Courthouse HVAC Renovation project bid"

Mailed submissions must be received by the deadline and addressed to:

Shana Frey, County Administrator
Barbour County Commission
26 N Main
Philippi, WV 26416

RE: Barbour County Courthouse HVAC Renovation project bid

Bids received after the stated deadline will not be accepted.

This Invitation to Bid does not commit the County to pay any costs incurred by the individuals or firms in the preparation and submission of the Bid. The Barbour County Commission reserves the right to reject any or all bids at any time without penalty.