

January 17, 2020

8:30 am

**SUSIE CVECHKO COMMISSION PRESIDENT, TIM MCDANIEL COMMISSIONER (by phone),
JAMIE CARPENTER COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY
ADMINISTRATOR**

Reg Trefethen, Kim Lewis, Heather Miller, Kenneth Varner, Cory Cox, Ron Skidmore, Corey Brandon

Susie Cvechko called the meeting to order and led the pledge.

Minutes from the January 6, 2020 meeting was approved on a motion by Jamie Carpenter and seconded by Tim McDaniel.

On a motion by Susie Cvechko and seconded by Jamie Carpenter, reappointment of Garrel Burner was approved upon recommendation by Central Barbour PSD.

Tim McDaniel recommended appointing Betty Daughtery as the community member on the Park & Recreation board and Linda Moats for CEOS. On a motion by Jamie Carpenter and seconded by Tim McDaniel, these appointments were approved.

Resolutions for filing grant applications were presented for the Spay and Neuter Grant application with Department of Agriculture and WV HAVA ADA grant for accessibility improvements at Tacy and Union polling places. On a motion by Jamie Carpenter and seconded by Tim McDaniel, these resolutions were approved.

Susie Cvechko recused herself from discussion regarding the agenda item- Barbour County Health Department financial assistance consideration. Tim McDaniel discussed the concerns for an audit and received confirmation that the WV State Auditor's Office will be performing the audit. At this time, funding assistance is not needed and will be placed on a future agenda.

Tim McDaniel discussed the Little Laurel Run Dam project and its progress. The City of Philippi has requested a letter of commitment for land acquisitions associated with this project. On a motion by Tim McDaniel and seconded by Jamie Carpenter, \$230,000.00 will be dedicated to this project from the Coal Reallocation fund.

Heather Miller and Kenneth Varner provided information for First Out EMS, a new ambulance service to provide private transport services and potentially offer back up to Belington EMS and Barbour County EMS. They are leasing at the Belington Industrial Park and have received inspections as required by Medicaid billing and are waiting for the billing to be implemented. Procedures were discussed for 911 rotation. The commission feels further discussions are needed following meetings with Belington EMS and Barbour County EMS and will be an agenda item in February.

Linda Rice, Century Volga PSD, provided an update to the Century Sewer project and reported that two gray water package plants have been installed. The SCADA piece of the project is complete. Funding for this project was received several years ago and the scope was changed

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from the original storm water drainage to a sewer system. The County Commission designated a portion of these funds to pay for the hook up from the main sewer line to the resident's home. In the coming weeks, this project will be put out for bid.

Two failed security cameras at the 911 Center were discussed, determining that two motorized pan/tilt/zoom cameras will provide the best security and protection at the center. On a motion by Tim McDaniel and seconded by Jamie Carpenter, these cameras were approved at a cost of \$3,550.00.

Ron Skidmore discussed the status of the EOC grant. The grant has been approved for draw down, however there has been a change in the original computer quote from \$8,220.00 to \$8,600.82. It was agreed to move forward.

Wes Gray was in attendance for observation and gave a brief introduction to CEC, Civil & Environmental Consultants. He plans to request to be on the agenda in the near future and provide a presentation on CEC.

Discussions were held regarding personnel restructuring at the 911 center. Cory Cox provided an update that employees were given a packet to get up to date with CDE credits by January 24th or they would not be on the work schedule. Recertifications are underway.

Ron Skidmore provided a merger proposal on 911/OEM restructuring. Further discussions will be held. Susie Cvechko thanked Ron Skidmore for his efforts as well as Cory Cox and Corey Brandon for getting CDE and certifications back on schedule. Jamie Carpenter requested 911/OEM restructuring to be an agenda item for the February 4th meeting.

Guidelines for use of the Barbour County Courthouse grounds and application were discussed. On a motion by Susie Cvechko and seconded by Jamie Carpenter, these guidelines were approved.

The next scheduled meeting is February 4, 2020 at 5:00 pm.

On a motion by Susie Cvechko and seconded by Jamie Carpenter, the meeting was adjourned at 10:15 am.

Susie Cvechko, President