

Barbour County Commission Meeting

January 21, 2022

9:00 am

SUSIE CVECHKO COMMISSION PRESIDENT, JAMIE CARPENTER COMMISSIONER, DAVID STRAIT COMMISSIONER (by phone), CONNIE KAUFMAN COUNTY CLERK, SHANA FREY COUNTY ADMINISTRATOR

Thomas Hoxie, Kim Lewis, Dylan Harper, Alexis Serback, Derick Spencer, Stacey McCauley, Corey Brandon, Tammy Narog, Mike Fink, Mark Fink, Tony Smith

Susie Cvechko called the meeting to order at 9:00am and led the Pledge of Allegiance.

The commission meeting was also held via conference call.

On a motion by Jamie Carpenter, seconded by David Strait, the January 3, 2022 meeting minutes were approved. 3/0

On a motion by David Strait and seconded by Jamie Carpenter, four (4) final settlements were approved. 3/0

MARY E. WILSON, ROBERT ALLEN BALL, MARTHA ELLEN DINGESS, VIRGINIA MAE SIMPSON

A cancelled order was presented for check #5783 written on 12/20/2021 in the amount of \$121.68. The check is presumed lost. On a motion by Susie Cvechko, seconded by Jamie Carpenter, this cancelled order was approved. 3/0

Alexis Serback read proclamations to declare January as Stalking Awareness Month and Human Trafficking Awareness Month in Barbour County.

Assessor, Derick Spencer, requested to appoint Stacey McCauley as a Deputy Assessor. Susie Cvechko made a motion to accept the appointment, seconded by Jamie Carpenter. 3/0

Commissioner Cvechko reported that she attended the County Commission Association conference and discussed concerns regarding HJR3 Property Tax Amendment. Assessor Spencer requested to have a work session to discuss local affects.

Prosecutor Hoxie reported that he reviewed the Intergovernmental Agreement with the City of Philippi regarding the sewer extension to Arch Coal facilities as well as negotiations with the City regarding employee parking around the Courthouse Square. On a motion by David Strait, seconded by Jamie Carpenter the Intergovernmental Agreement and parking negotiation agreement was approved. 3/0

Tammy Narog submitted the Barbour / Taylor Community Corrections grant budget totaling \$328,684 for FY 22-23 and requested \$55,200.00 in local match from each county. On a motion by Susie Cvechko and seconded by David Strait this request was approved. 3/0

January 21, 2022

Page 2

The Animal Control year-end report was presented.

Charter Communications requested a letter of support for an application to the Major Broadband Project Strategies Broadband Infrastructure grant for a potential project in Barbour County. On a motion by David Strait, seconded by Jamie Carpenter, a support letter will be provided. 3/0

A rough raft of Employee Handbook revisions has been submitted to the commission and elected officials for review. Discussion was held.

Discussion was held regarding COVID-19 guidelines and policies. The employee COVID-19 Sick Leave policy expired on December 31, 2021. This policy allowed for ten (10) paid days off if the absence was the result of testing COVID-19 positive or advised to quarantine due to exposure. Discussion was held regarding current CDC guidelines. On a motion by Jamie Carpenter, seconded by David Strait, the revised policy will allow for five (5) COVID-19 Sick Leave days to employees if they test positive for COVID-19. Exposures no longer qualify for this sick leave. The policy is effective from January 1, 2022 to June 30, 2022. 3/0

Discussion was held regarding mask requirements for public and staff at the Courthouse. This policy/guideline is amended from masks being required to highly recommended. Staff who have tested positive for COVID-19 and return to work on days 6-10 will be required to wear a well fitted mask while at work.

An anonymous donation was received for the Barbour County Animal Friends in the amount of \$20,000.00. On a motion by Jamie Carpenter, seconded by Susie Cvechko, a budget revision was approved to reflect this donation. Once the budget revision is approved by the State Auditor's office, the donation will be written to the Barbour County Animal Friends. 3/0

Dylan Harper provided an update for 911. He submitted a quote from Micrologic for security cameras and temperature monitors at the 185 Antenna Drive tower site in the amount of \$2,900.00. On a motion by Susie Cvechko, seconded by Jamie Carpenter, this quote was approved. 3/0

Mr. Harper presented heavy tow wrecker companies that have submitted completed applications and recommended approving CG&J Towing, Hillbilly Towing, A&S Recovery, and Elkins Truck Service. Operations will be in accordance to the Heavy Wrecker Tow Policy. On a motion by Jamie Carpenter, seconded by David Strait, the heavy tow companies, as recommended by Mr. Harper, were approved. 3/0

He submitted a quote from GST for battery backs up at the CAD stations up to \$1,200.00. Discussion was held. On a motion by Susie Cvechko, seconded by Jamie Carpenter. 3/0

Discussion was held regarding a CAD change and suggested to continue communications with Central Square and attempt to resolve the issues in-house.

January 21, 2022

Page 3

He presented quotes for a heating unit that failed. On a motion by Susie Cvechko, seconded by Jamie Carpenter, the quote from Dave's Plumbing and Heating was approved in the amount of \$3,300.00.
3/0

Corey Brandon provided an OEM update. In addition, he reported that COVID-19 test kits can be requested at covidtest.gov with a four per household limit; the National Guard is scheduled to assist Broaddus Hospital with staffing; ventilators have been provided to Barbour County EMS and Belington EMS. He also reported that a family of four was provided assistance with temporary housing arrangements.

HB4079 was discussed and concerns raised with language that states the requirement to name roads to one residence. This would significantly increase the number of roads in Barbour County and cause confusion with Emergency Services.

The County Commission will meet with ARP applicants on February 4th in informational only meetings with no official action taken.

At the request from Assessor Spencer, a work session will be scheduled on February 1, 2022 at 2:00pm to discuss assessments and HJR3.

The next regular meeting will be held on February 1, 2022 at 5:00pm.

West Virginia Association of Counties Conference will be held on February 6, 7, 8, 2022.

The meeting was adjourned at 12:00pm on a motion by Susie Cvechko, seconded by Jamie Carpenter. 3/0

Susie Cvechko, President

Barbour County
Cornie L. Kaufman, Clerk
Instrument 267396
02/02/2022 @ 11:42:45 AM
COUNTY COMMISSION MINUTES
Book 28 @ Page 292
Pages Recorded 3