

## Barbour County Commission Meeting

January 4, 2021

5:00pm

SUSIE CVECHKO COMMISSION PRESIDENT, JAMIE CARPENTER COMMISSIONER, DAVID STRAIT COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY COUNTY ADMINISTRATOR

Kim Lewis, James Sandy, Tammy Narog, Brett Carpenter, Derick Spencer, Samantha Dalton, Alicia Bosely, Ruston Seaman, Corey Cox, Corey Brandon

Susie Cvechko called the meeting to order at 5:00pm and led the Pledge of Allegiance.

Due to COVID-19 circumstances, the commission meeting was held via conference call.

The election of Commission President was held. Jamie Carpenter nominated Susie Cvechko as president for the 2021 term. David Strait seconded the nomination and Susie Cvechko accepted. Passing unanimously, Susie Cvechko is the Barbour County Commission President for the 2021 term.

Susie Cvechko made a motion to allow Commissioners to teleconference in the event they are unavailable to attend in person, Jamie Carpenter seconded and passed unanimously.

On a motion by Jamie Carpenter, seconded by David Strait and passed unanimously, holidays, as defined by the State of West Virginia, and any additional proclamations made by the West Virginia Governor, as outlined in WV Code 2-2-1, will be observed by the Barbour County Courthouse.

On a motion by Susie Cvechko and seconded by David Strait, regular commission meetings will be held on the 1<sup>st</sup> Monday of each month at 5:00pm and the 3<sup>rd</sup> Friday of each month at 9:00am. Meetings are held in the County Commission Chambers at the Barbour County Courthouse.

The following bank account updates were approved on a motion by Susie Cvechko and seconded by Jamie Carpenter. 3/0

### BC Bank

- Remove Phil Hart, Pam Booth, Tim McDaniel, Phil Ferguson as signers
- Remove Ron Schoonover from online banking, look/view only, Authorized Acct. Administrator
- Add Jamie Carpenter, Brett Carpenter, David Strait, Connie Kaufman as signers
- Add Lauren Norman for online banking, look/view only, Authorized Acct. Administrator

### Freedom Bank

- Remove Tim McDaniel, Phil Ferguson, John Cutright (only on County Valuation) as signers
- Remove Ron Schoonover from online banking, look/view only
- Add Derick Spencer (only on County Valuation), Brett Carpenter, David Strait as signers
- Remove Ron Schoonover and Shirley Lake from access to information regarding the accounts

### Premier Bank

- Remove Tim McDaniel, Phil Ferguson, John Cutright (only on Assessor's Account)
- Remove Ron Schoonover from online banking, look/view only
- Add Derick Spencer (only on Assessor's Account), Brett Carpenter, David Strait as signers
- Add Lauren Norman for online banking, look view only

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Sheriff Brett Carpenter presented appointment of his employees:

Barbour County Sheriff's Department: Sergeant Todd Deffet, Sergeant Brad Miller, Corporal Joe Casey, Deputy Rickie Hathaway, Deputy Paul Gonzales, Deputy Sam Shahan, Deputy Craig Cross, Administrative Assistant Kim Seech.

Court Security- Dean Springer, Richard Barton, Edgar Brown, Cecil Springer

Sheriff Tax Office- Chief Tax Deputy Lauren Norman, Ruth Paige Shaw, Annette Lach

Assessor Derick Spencer presented appointments of his employees:

Chief Deputy Assessor and Council- Angela Burner, Deputy Assessor- Heather Wilmoth, Deputy Assessor- LeAnn Golden, Deputy Assessor- Dawn Carey, Front Counter Clerk- Heather Plum, Administrative and Mapping Assistant- Rebecca Shumway, Research Specialist- Dorothy Morrison

County Administrator- Shana Frey

On a motion by Jamie Carpenter and seconded by Susie Cvechko, the December 18th and 29<sup>th</sup> meeting minutes were approved. 3/0

On a motion by Susie Cvechko and seconded by Jamie Carpenter, six (6) final settlements were approved. 3/0

ZELMA UPTON, LOIS JEAN FENSTERMACHER, NEIL D. CROSBY, HUGH CROSBY, LAWRENCE LEE BOYCE, JR., JEFFREY WAYNE KENNEDY

Century Volga PSD submitted a request to reappoint Vernon O. Woods to the Board of Directors of the Century Volga PSD. On a motion by Jamie Carpenter and seconded by David Strait, this appointment was approved. 3/0

Samantha Dalton read the proclamation to declare January as Stalking Awareness Month in Barbour County. Commissioners signed the proclamation

Alicia Bosely read the proclamation to declare January as Human Trafficking Awareness Month in Barbour County. Commissioners signed the proclamation.

The Chestnut Ridge Community Internet Link and Network grant application was discussed at length. Jamie Carpenter made a motion to pledge \$3,000 toward the broadband expansion project at the Chestnut Ridge Community, payable to Micrologic from Coal Reallocation Funds; David Strait seconded the motion and passed unanimously.

Ruston Seaman reported that Bright Futures will be working with the Barbour County Board of Education to conduct a survey of the students once COVID-19 restrictions allow.

Tammy Narog provided a Community Corrections report for the month of December.

Cory Cox provided a 911 report. December's call volume was 1,755. The total call volume for 2020 was 17,259. Training for the 911 phone system is scheduled to begin and the go-live date is still scheduled for January 13<sup>th</sup>.

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The procedure notifying first responder agencies of a potential COVID-19 patient was discussed. Commissioner Cvechko requested that Corey Cox resends this memo to all first responder agencies in the county.

Corey Brandon provided an OEM update. Barbour County has 122 active COVID-19 cases as of meeting time. Weekly calls with Emergency Response representatives are ongoing. Vaccine distribution was discussed. The Barbour County Fairgrounds will be an option for vaccine distribution when the time comes.

James Sandy provided a year end Animal Control report. He requested the consideration of a chip reader in order to identify animals that are chipped. He is to get prices and present the information at the next meeting.

The Spay and Neuter Grant is open and the application is being prepared. If awarded, the County Commission program should begin around May.

Board of Review and Equalization dates were determined as the following.

Friday, January 29- 3pm-4pm

Tuesday, February 2- 3pm-4pm

Friday, February 5- 9am-10am

Wednesday, February 10- 3pm-4pm

Tuesday, February 16- 3pm-4pm

Discussion was held on revisions to the Barbour County Commission COVID-19 guidelines that were approved in the December 18<sup>th</sup> meeting. On a motion by Susie Cvechko and seconded by Jamie Carpenter, revisions were accepted to allow for ten (10) COVID-19 sick leave days available to all employees who are advised to isolate or quarantine (with written notice from the Barbour County Health Department). This policy is effective January 5, 2021.

The next regular meeting is scheduled for January 15, 2021 at 9:00am.

Discussion was held regarding board and committee appointments for the following. These will appear on the January 15<sup>th</sup> agenda for appointments.

Philippi Professional Building Unit Owners Assoc., Inc

Philippi/Barbour Airport Authority

Park and Recreation Board

4H Extension

Corridor H Authority

Community Corrections Board

Region VI Workforce

Region VII Planning and Development Council

Barbour County Economic Development Authority

On a motion by Susie Cvechko and seconded by Jamie Carpenter, the meeting was adjourned at 7:40pm.

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Susie Cvechko, President