

BARBOUR COUNTY COMMISSION MEETING
Special Meeting July 11, 2018
4:00 PM

PHIL HART COMMISSION PRESIDENT, SUSIE CVECHKO COMMISSIONER, TIM MCDANIEL COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, BEN PROPST COORDINATOR, SHANA FREY ADMINISTRATOR

Carrie Boyles

Phil Hart called the meeting to order at 4:00pm and led the pledge.

Carrie Boyles presented exonerations.

Connie Kaufman presented two (2) final settlements and were approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

A request was received for a cancelled order for check #32213 written to a poll worker. This check has not been received nor cashed and is presumed lost. The check will be reissued and the bank waived the cancellation fee. The commission accepted this request.

Shana Frey presented the budget revision for General County and Coal Severance to bring for actual carry overs for the 2018-19 budget year. On a motion by Tim McDaniel and seconded by Susie Cvechko, the budget revision and resolution were approved.

Two quotes were received for four copier replacements. One copier is located in the County Clerk office, one in the hallway outside the County Clerk office, one in the hall way by the Sheriff's Office and one in the Coordinator's office. Xerox is the current provider. Complaints have been received regarding machine failures and lack of service being provided. Quotes were received for new lease agreements from Xerox and Hart Office Solutions. Ben Propst provided information regarding the quotes and pointed out the technology from Hart Office Solutions was much newer than Xerox's as well a more efficient performance. Hart Office Solutions also agreed to buy out the remaining lease agreement with Xerox. On a motion by Phil Hart and seconded by Tim McDaniel, the quote from Hart Office Solutions was approved.

No updates were available for the 911 air conditioner. Tim McDaniel made a motion to have Ben Propst meet with Andy's Heating and Cooling and Dave's Heating and Plumbing for additional information on the location of the unit mount, how the moisture will be controlled and if the unit be expanded. He also requested to have OEM and 911 to attend the meeting as well. The system that best meets the needs of the server room will be approved, not to exceed \$8,000.00. Phil Hart seconded Tim McDaniel's motion.

Phil Hart recognized dispatchers Sherry Mayle and Sarah Snyder for their performance during the drowning at Teter Creek Lake. He would like to invite them to the next Commission meeting.

Tim McDaniel requested that JW Wyatt be contacted regarding the road condition at the Fairgrounds from timbering.

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At a recent Park and Recreation meeting, it was discussed and approved to charge \$200 for the Quonset for any events that are for profit. A discussion was held regarding a Sheriff estate auction that is planned at the Quonset Hut and it was agreed to charge the estate this fee rather than the auctioneer.

Tim McDaniel requested requirements and regulations for installing a fuel tank at the Fairgrounds.

A thank you card was presented to the County Commission from the County Clerk's office showing appreciation for the pay raise employees received. The Commissioners appreciated this gesture.

An exit interview was held regarding a recent Audit. Compliments from the Auditor was received in regards to the ease of retrieving information and the cleanliness of accounts and documents.

The next commission meeting will be held on August 6, 2018 at 5:00 pm.

The following final settlements were approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

DELORIS JEAN MENEAR, TOMMY RAY FREEMAN

On motion by Phil Hart and seconded by Tim McDaniel, the meeting was adjourned at 5:23 pm.

Phil Hart, President