

June 12, 2020

8:30am

SUSIE CVECHKO COMMISSION PRESIDENT, TIM MCDANIEL COMMISSIONER, JAMIE CARPENTER COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY COUNTY ADMINISTRATOR

Kim Lewis, Cory Cox, Corey Brandon, Brett Carpenter, Tosha Harns, Jody Carpenter

Susie Cvechko called the meeting to order at 8:30am and led the Pledge of Allegiance.

Due to COVID-19 circumstances, the commission meeting was also held via conference call.

On a motion by Jamie Carpenter and seconded by Tim McDaniel, minutes from the June 1, 2020 meeting was approved.

Garrel Burner was recommended to be reappointed to the Central Barbour PSD board. On a motion by Tim McDaniel and seconded by Jamie Carpenter, this appointment was approved.

The WV Solid Waste Management Board sent a reminder of term expiration for Herbert Bender. Shana Frey attempted to make contact via telephone and email to Mr. Bender to confirm he was still interested in serving another four-year term, however no response. A letter will also be attempted. This appointment is tabled.

Final budget revisions were presented for 2019-2020. The budget revision for Coal Severance includes Coal Severance revenues in excess of the budgeted amount and moving funds from contingencies to the county commission and other buildings line items for future transfer.

The budget revision for General County includes adjustments to revenue accounts that were in excess of the budgeted amounts and moving funds from contingencies to the county commission line item for future transfer. Also, included is \$3,754.00 from Coal Bed Methane Funds. If Coal Bed Methane funds are in excess of \$10,000, the Economic Development Authority receives the funds. If the funds are less than \$10,000, the County Commission receives the funds and can be used on a restrictive basis to offset regional jail costs, community corrections program, volunteer fire department, or libraries. Discussion was held. On a motion by Tim McDaniel and seconded by Jamie Carpenter the budget revisions are accepted as presented and transfers approved as needed for the end of the budget year.

On a motion by Tim McDaniel and seconded by Jamie Carpenter, the Coal Bed Methane funds will be split between Philippi Library and Belington Library. This will be included on the Budget Revision.

Discussions were held regarding the Barbour County Floodplain Manager. On a motion by Tim McDaniel and seconded by Jamie Carpenter, Corey Brandon is appointed as the Barbour County Interim Floodplain Manager.

Discussions were held regarding the urgency of the 911 phone system upgrade. Problems and concerns have occurred with the system for an extended time period and it will take 5-6 months to customize and install the system. Presentations and quotes were provided by Motorola, Solocom and Central Square. Following discussion, it was determined that the Central Square quote is the most economical as it

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includes all options and not add-ons with additional costs. The current CAD system is also supported by Central Square. It was noted that if the system is financed, it would cost approximately an additional \$50,000.00. On a motion by Tim McDaniel and seconded by Susie Cvechko, the Central Square 911 Phone System proposal was approved in the amount of \$159,949.66 and will be split between General County, Coal Severance and County Commission Capital Projects. General County and Coal severance funds will be transferred to County Commission Capital Projects for payment.

The commission thanked Corey Brandon and Cory Cox for doing a great job over the recent trying times.

Tim McDaniel also discussed providing Cory Cox with the First Net phone that was assigned to Ron Skidmore. All agreed.

On a motion by Tim McDaniel and seconded by Jamie Carpenter a resolution to file an application to the Division of Criminal and Community Justice for a Prevention Resource Officer at Philip Barbour High School as well as a Memorandum of Understanding with the Barbour County Board of Education was approved.

Jody Carpenter was in attendance to discuss and ask approval for two livestock events at the Fairgrounds. First is a one-day Swine Jack Pot on July 18th and seconded a youth 4-H show on September 3-5. Guidelines were discussed including, but not limited to, restricting to 100 attendees, touch points sanitized frequently, hand sanitizer stations, gloves and masks available, smaller class sizes, no gatherings within the barns, no on-site food preparation, implementing distancing in the barns and no commercial classes. Also researching the ability to live stream the events.

The County Commission recognizes the importance of youth livestock events and agree to allow these events to take place with the understanding if significant changes occur with COVID-19, they can be cancelled. The commission requested Mr. Carpenter to submit their plans to the County Commission with COVID-19 guidelines explained.

The County Commission decided that the fairgrounds will remain closed through July 13th, at which time potential opening will be discussed. The Swine Jackpot show will be the first activity that will be held on the grounds; however, entry will be controlled to this event only.

Chief Carpenter reported that the 2020 Barbour County Safety Fair has been cancelled. He also reported that Arden and Audra have been overwhelmingly busy in the recent weeks.

Connie Kaufman reported that she would like to make direct deposit mandatory for all employees. There are currently eight employees still receiving a paper check. This is pending until clarification is received that direct deposit can be mandatory.

Connie also reported that she'll be submitting a reimbursement request with the HAVA program for absentee ballot expense and also working on an application for election overtime expense.

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Discussion was held regarding the COVID-19 Block Grant. Corey Brandon mentioned that on Emergency Management calls, it was reported that counties have been able to purchase storage units to store PPE supplies. He will look into it further.

The letter to the Governor was delayed because counties were anticipating additional guidance, however this has not occurred. The letter will go ahead and be sent detailing intentions as discussed previously.

Corey Brandon also reported on the ability to submit for reimbursement of overtime expense. As discussed on Emergency Management calls, a policy has to be in place in order to request reimbursement for overtime expense in relation to an emergency, but the policy cannot be retroactive. A policy will be drafted in preparation for future emergency declarations.

The next meeting (and the only regular meeting in July) will be held on July 13th at 5:00 pm on a motion by Tim McDaniel and Jamie Carpenter.

On a motion by Tim McDaniel and seconded Jamie Carpenter, the meeting was adjourned at 10:12 am.

Susie Cvechko, President