

BARBOUR COUNTY COMMISSION MEETING

June 3, 2019

5:00 pm

**SUSIE CVECHKO COMMISSION PRESIDENT, TIM MCDANIEL COMMISSIONER, JAMIE CARPENTER
COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY ADMINISTRATOR**

Kim Lewis, Robert W. Guthrie, Sharon C. Guthrie, James Sandy, Cloie Mosesso, Maela Carr, Cameron Whetzel, Billie Hunt, Gerald Furby, Aaron Shipp, Gerald Fogg, Cory Cox, Marija Ilic, Ron Skidmore, Corey Brandon

Susie Cvechko called the meeting to order and led the pledge.

On a motion by Tim McDaniel and seconded by Jamie Carpenter, the meeting minutes from May 6, 2019 were approved.

Exonerations were presented.

Connie Kaufman presented eleven (11) final settlements. On a motion by Susie Cvechko and seconded by Tim McDaniel, the following final settlements were approved.

ANNE CLAIR BLAKE, KIMBERLY ANN FELTON, CHARLES BRADLEY PITZER, GORDON LINWOOD MCBEE, ROBERT LEONE KINES, WILLIAM EDWARD CORDER, NORMA JEAN JARVIS, THOMAS G. JONES, GARY ARNOLD GOETZE, WALTER GLENN TAYLOR, DIXIE LEA KERNS

Shana Frey presented budget adjustments for general county and coal severance funds. This adjustment includes budget revisions to account for surplus revenues and moving contingency money to the county commission account. She suggested making the final payment for the voting machines in the amount of \$55,000. The Belington and Philippi Public Libraries will also receive an additional \$1,000 and \$2,500 respectively. Funds from contingencies will be transferred to the County Commission Capital Projects fund. On a motion by Tim McDaniel and seconded by Susie Cvechko, the budget revisions are approved.

The following individuals were presented to the commission for consent to hire. Dorothy Morrison, part time in the Circuitry Clerk's office working on special projects; Kim Seech, Sheriff Administrative Secretary; Jacob Summerfield and Adam Bomer, 911 Dispatchers.

The 911 report was provided. 911 payroll budget and the purchase of a new phone system was discussed. Susie Cvechko requested 911 staff schedules be submitted regularly to Shana Frey. She also inquired about the FCC/PSC questionnaire and its submission deadline of June 14th. Discussions were held on the increase of 911 fee on wireless numbers through the PSC.

The following contribution considerations were approved on a motion by Susie Cvechko and seconded by Tim McDaniel.

Barbour County Youth Baseball, \$500.00

Philip Barbour FBLA, \$500.00

Students from Philip Barbour FBLA were in attendance and spoke about FBLA and the fundraisers they have accomplished and are planning in order to support their trip expenses.

An agreement was provided by the Barbour County Senior Center for a one-year lease of 2nd and 3rd floors of the Williams Building. Susie Cvechko recused herself from the discussion and motions. The Barbour County Magistrate office is currently located on the 2nd floor and space on the 3rd floor will be

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occupied by the new Circuit Judge. On a motion by Tim McDaniel and seconded by Jamie Carpenter, the lease agreement with the Barbour County Senior Center was approved.

Mr. & Mrs. Guthrie was in attendance and expressed concerns for the Belington Senior Center. Susie Cvechko suggested that they attend the next Senior Center Board meeting on June 10 at 12:15.

The final payment for K9 Rokko was approved in the amount of \$8,263.60 on a motion by Tim McDaniel and seconded by Jamie Carpenter. Officer Rokko has been a benefit to the county.

The commission reviewed the Community Corrections report. They noted the large regional jail savings of \$84,196.00 and the numerous community service projects in May.

CG&J Garage & Towing LLC requested to be on the heavy equipment tow rotation. While there isn't currently a towing rotation policy in place for heavy equipment, this company's contact information will be available for dispatchers to provide when needed.

The Dog Warden report was provided.

Shana Frey discussed and requested approval of the Sick Leave Donation Policy. This policy will allow for employees to donate sick leave to an employee who is having a medical hardship and that has used all their time. A recipient can receive up to thirty donated sick days in a year. This program will go into effect of July 1, 2019.

OEM provided their report, which included the installation of the Willow Lane sign and a discussion about the success of the flood plain/building permit. A table top exercise with Sentinal Mines is scheduled for June 6 at 10:00am. OEM has a meeting scheduled with the fair board to discussion communications for the upcoming county fair.

Ron Skidmore submitted a request for cell phones for he and the deputy OEM director that would utilize the FirstNet AT&T program specialized toward emergency responders. No action was taken.

Shana Frey reported the grant award of \$8,000 for court security from WV Division of Justice and Community Services.

Tim McDaniel discussed the culvert at 911 and still awaiting quotes.

Susie Cvechko report she received a thank you note to the Commissioners for their hole sponsorship at the Chamber Golf Tournament.

The next regular meeting is scheduled for July 1, 2019 at 5:00pm.

On a motion by Susie Cvechko and adjourned by Tim McDaniel, the meeting was adjourned at 6:40 pm.

Susie Cvechko, President