

BARBOUR COUNTY COMMISSION MEETING**JUNE 4, 2018****5:00 PM**

PHIL HART COMMISSION PRESIDENT, SUSIE CVECHKO COMMISSIONER, TIM MCDANIEL COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, BEN PROPST COORDINATOR, SHANA FREY ADMINISTRATOR

Nathan Barker, Corv Cox, Brett Carpenter, Shane Miller, Lynn Phillips, Ron Skidmore, Marissa Schiefelbein, Olivia Frye, Gage Poling, Luke Farnsworth, Marija Ilic, Tyler Baldwin, Emily Farnsworth

Tim McDaniel called the meeting to order at 5:00pm and led Pledge of Allegiance.

President Hart was unable to attend due to an emergency situation.

On a motion by Susie Cvechko and seconded by Tim McDaniel, the minutes from May 7, 2018 was approved.

Exonerations were presented.

Connie Kaufman presented nine (9) final settlements. They were approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

Connie discussed the estate of Eula Mouser. She requested the Commission to appoint the Sheriff on this estate. The Sheriff was the conservator on the account and is in agreement to be appointed. This was approved on a motion by Susie Cvechko and seconded by Tim McDaniel.

She provided an update on the Trollinger estate. A certified letter was sent to the Administratrix regarding the inactivity on the estate. Since then, progress is being made to get the estate settled.

A resignation request was submitted from Dr. Barry, President of ABU, to be removed from the Airport Authority Board. On a motion by Tim McDaniel and seconded by Susie Cvechko, his resignation was accepted.

Jeff Rogers was appointed to the Airport Authority Board to represent ABU. On a motion by Tim McDaniel and seconded by Susie Cvechko, this appointment was accepted. Susie mentioned that by-laws to the various boards and authorities need to be reviewed regarding attendance requirements and make sure those appointed are fulfilling their obligation.

Shana Frey provided a budget revision to the 2017-18 budget for surplus revenues and movement of contingency funds for both Coal Severance and General County Funds. On a motion by Tim McDaniel and seconded by Susie Cvechko, the budget revision was approved as presented.

A special presentation was held to recognize Chief Deputy Brett Carpenter and Patrolman Shane Miller.

On April 10, 2018, Chief Deputy Carpenter and Patrolman Shane Miller quickly responded to an EMS call for a gentleman who was in cardiac arrest and performed lifesaving assistance, thus saving his life. Lynn Phillips, representative from the Governor's Office, read a letter from Gov. Justice and extended his congratulations. The Commission presented them with a certificate for being the recipients of the Life Saving Commendation Badge and thanked them for going beyond their call of duty.

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Another special presentation was held to recognize the 4-H Soils Judging team for their placements in the Nationals. Their names will be placed on the 4-H board at the Fairgrounds.

Tim McDaniel phone conferenced Jody Carpenter and recognized each member for their placements.

Luke Farnsworth- 1st individual Land Judging; 15th individual Homesite Judging
Olivia Frye- 15th individual Land Judging; 15th individual Homesite Judging
Gage Poling- 10th individual Land Judging; 17th individual Homesite Judging
Marissa Schiefelbein- 8th individual Land Judging; 9th individual Homesite Judging

Luke, Olivia, Gage and Marissa are members of the 4H Soils Judging team that brought home the 18th National Championship! They were each presented with a certificate from the Commission. Lynn Phillips also presented a certificate from the Governor and extended his congratulations.

Also recognized were those who helped with studying, guidance, and chaperoning,

Emily Farnsworth
Tyler Baldwin
Michelle Duckworth Howe
Bryan Wickline
Josh Peplowski
Jody Carpenter
Sara Poling

Tim McDaniel noted that 16 of the National Championships were under Roger Nestor.

Tim McDaniel reviewed the Community Corrections report. There are 39 individuals on the program in May; two were pending; three completed the program; and two were sent back to jail. He noted the many community service projects that participants are involved in. \$58,000.00 has been saved on the Regional Jail bill from this program in May.

A letter was received from Philippi Fire Department regarding the great job the participants did on their project.

Philip Barbour Hall of Fame requested \$800 to fund the production of the 2018 Hall of Fame plaques. On a motion by Susie Cvechko and seconded by Tim McDaniel, the request was approved.

The Sheriff's Department submitted a contribution request letter for the WV Sheriff leadership summer camp. This was deferred until the July meeting to find out more details.

Philip Barbour Baseball submitted a request for \$3,200.00 to fund back stop padding, foul poles, foul pole ground sleeves, and sakrete. They raised \$8,000 for this year's improvements. Susie mentioned that we need to continue to make improvements to move toward the goal of hosting playoff games. On a motion by Susie Cvechko and seconded by Tim McDaniel, this request was approved.

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Ruston Seaman was in attendance for New Vision requesting a \$1,000.00 contribution for their summer youth employment program. The Commission referred him to the contribution request form and he is to get that submitted.

Two proposals were received for the supplemental heating / cooling for the 2nd floor. Both Dave's Plumbing and Heating and Andy's Heating & AC were met with multiple times. The areas that will benefit from this project will be the Judge's Chamber, Prosecuting Attorney, Assessor's Office and Courtroom auxiliary heating. On Susie Cvechko's recommendation and seconded by Tim McDaniel, Dave's Plumbing and Heating received the job.

The maintenance lawn mower was discussed. It has over 600 hours on it and beginning to fail. A price was received for two different mowers. Tim McDaniel recommended going with a 54" deck. Maintenance not only mows the courthouse lawn, but also for Community Corrections, Family Court, 911/OEM center, the county cemetery, Sheriff Estates and the Health Department. On a motion by Tim McDaniel and seconded by Susie Cvechko, purchase of model #TS354DXLS was approved.

One bid was received for tree removal in the park area of the Fairgrounds Tim McDaniel recommends meeting with the contractor to see which trees are necessary to be removed and also have another contractor to bid.

Tim McDaniel reported the walking trail event will be held on June 9.

Fairgrounds maintenance requested four sets of bleachers. Current bleachers are falling apart when being transported from place to place. BSN sports was running a special offering \$600 off and free shipping. The bleachers will be 4 rows high and 21' long. This was approved on a motion by Tim McDaniel and seconded by Susie Cvechko.

WVCorp submitted the 2018-2019 Coverage Intent Form. On a motion by Tim McDaniel and seconded by Susie Cvechko, it was approved.

No updates on the livestock project was presented.

The Commission accepted the resignation of Jeff Sickler from the Chestnut Ridge PSD on a motion of Tim McDaniel and seconded Susie Cvechko. The Commission made a recommendation of Tracey Hoffman to serve in his place. On a motion by Tim McDaniel and seconded by Susie Cvechko, Ms. Hoffman has been appointed to the Chestnut Ridge PSD board and will serve Mr. Sickler's remaining term.

The Animal control report was not provided. It was noted that Dennis Burner was in training on Friday.

Barbour County 911 left two reports that were requested by Phil Hart and had no further discussions.

Barbour County OEM discussed Chestnut Ridge PSD's needs for the water buffalo and reported getting one sent from Kingwood.

Numerous grants have been submitted and they have met with the Barbour County Board of Education and discussed grants and collaborations.

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Ron Skidmore discussed three repairs that need attention. The generator at fairgrounds tower is failing. A technician suggested to replace generator due to its age. Discussions are to be held with the technician and DOH to review restrictions and obtain an additional quote.

The tower at the State Police barracks has a faulty piece of equipment at the top of the tower. The lights have been temporarily fixed and waiting on an estimate to get it properly fixed.

The air conditioner in server room has a faulty compressor that throws the breaker. Ron is waiting on a quote to fix and discuss other options with an existing unit that is not in operation.

The Barbour County flood plain ordinance had its third and final reading. Susie made a motion to accept the Barbour County Floodplain ordinance seconded by Tim McDaniel.

Tracey Hershman was not in attendance. The sheriff was to check on the situation she is concerned about and make contact with her.

A discussion was held regarding two meetings per month, potentially meeting on the first and third Monday of the month. The first Monday would remain at 5:00 and the third Monday meeting would be in the morning. More discussions will be held in July regarding the second meeting.

The next regular meeting will be held on July 2 at 5:00 and a special meeting on July 11 at 4:00 for the 2018-19 budget revision and to further discuss two meetings per month.

Two quotes were received for Neighborhood Watch signage. This was tabled until its determined how many signs are needed.

A report was given on the Arden Grade. It is not owned by CSX and the Corps of Engineers does not have authority of the rock. Further research is required to determine who 'owns' the area.

Complaints have been received regarding the Courthouse Clock not functioning. Maintenance is to check into it.

Susie Cvehcko has been doing research on the Philippi City Fire Fee. She noted that if you have a parcel of land that has one house and five buildings, they are to charge a \$5/mo. If you add a trailer on the same parcel, it would then be \$5.00/mo for each. Susie suggested they put that information in the paper. She has also requested the percentage of parcels that are billed the fire fee; the percentage of outstanding bills; and how much the fire department has received.

Susie Cechko also reported that she met with Dennis Burner. She has suggested a meeting with Dennis, Animal Friends and the Commission to discuss his concerns.

The following final settlements were approved on a motion by Tim McDaniel and seconded by Susie Cvehcko.

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GERALD "BUD" E. GAIN, JAMES FRAYER, LARRY MATTHEW WOLFE, BERNICE JUNE PITZER, PEARL PHILLIPS, DWAYNE LEE PHILLIPS, DAVID BROWN DODDS, Jr., MARGARET EILEEN CASTO, JEFFREY A. PHILLIPS

The meeting was adjourned at 6:45 pm on a motion by Tim McDaniel and seconded by Susie Cvechko.

Phil Hart, President