

BARBOUR COUNTY COMMISSION MEETING

Monday March 13, 2017

AT 5:00 P.M.

PRESENT: TIM MCDANIEL PRESIDENT, PHIL HART COMMISSIONER, SUSIE CVECHKO COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, BEN PROPST COUNTY COORDINATOR AND SHANA FREY COUNTY ADMINSTRATOR

Sam Rittenhouse, Linda Watson, Rebecca Freeman, Robert G. Jones, David Utt, David Casto, John Green, Dewayne White, W. Wilson, Mary Cox, Pat Proudfoot, Jedd Schola, Shonna Fox, Marija Ilic, Misty Schola, Ron Skidmore, Reg Trefethen, Phil Bowers, Thomas Hoxie, Bayli Helmick, Leroy Stanley, Lawrence Tingler, Derek Hart, Corey Brandon, Leonard Stewart, Philip Ferguson

Tim McDaniel called the meeting to order and led the pledge of allegiance.

Meeting minutes from February 6, 2017 and March 3, 2017 were approved on a motion by Phil Hart and seconded by Susie Cvechko.

Connie Kaufman presented 14 final settlements. On a motion by Phil Hart and seconded by Susie Cvechko, the settlements were approved.

On a motion by Tim McDaniel and seconded by Phil Hart, Ben Propst has been appointed to the Philippi Barbour Regional Airport Authority.

On a motion by Tim McDaniel and seconded by Phil Hart, Susie Cvechko has been appointed to the Barbour County Health Department Board.

Susie Cvechko reported the North Central Community Action Board meets at the same time as the County Commission so she declined appointment. She recommended Sharon Lanham. This approval will be tabled until the next meeting.

Pat Proudfoot provided the commission with an update to the Ludwick estate and it is moving along.

A resolution for filing of an application for the VOCA grant was presented. On a motion by Phil Hart and seconded by Susie Cvechko, the resolution was approved. Conditions and Assurance for this grant were also signed.

Representatives from the Barbour County Emergency Services were present. They each described their financial troubles, hardships and constraints. They talked about the recent fire fee ordinance that was passed in the City of Philippi. Commissioner Cvechko requested that when the Philippi Fire Department has a revenue estimate from the Ordinance, to follow up with the Commission.

They pointed out the increase of costs over the last several years and even though costs have increase, funding has not. Some types of reimbursements have remained the same as well.

Emergency Services requested the Commission to consider an increase in their funding. The Commission will look very closely at the budget and will take their presentations into consideration.

Phil Hart commented with the current weather outlook for the departments to be careful while they are on calls.

A request to use the Courthouse square for the Blue and Gray Car Show the weekend following the Blue and Gray Reunion. The date has been reserved.

Commissioner McDaniel discussed the Assessors' meeting in Charleston with the Legislature regarding SB16 concerning Windmills. Mr. Cutright made a presentation to the Energy Committee about Windmills having 5% taxation on the

#222141

Salvage value. Changing this legislature will bring additional dollars to counties with Windmills. Mr. Cutright did a great job and presented information that the Senate was not aware of before.

Linda Watson had a Proclamation declaring April as Child Abuse Prevention Month. She requested the County Commission be in support of various activities planned for April. She reported there were 157 open Child protective services cases in 2016 and 135 children eligible for Adoption in Barbour County. Tim McDaniel signed the proclamation and also gave permission to hang a banner on the Gazebo and place a tree in the Lobby area of the Courthouse.

Tammy Narog gave a report on the Community Corrections program. The Grant Application was received. She reported that Drug use and child abuse is on the rise. She has been getting several requests for Community Service. In February, they had 1,980 Community Service hours.

Leroy Stanely with Save the Tygart reported the DNR has put three loads of limestone in Beaver Creek. They are requesting the Commission to fund three more loads totaling to approximately \$2,400.00. They are expecting to do this the last week of March. Mr. Stanley thanked the Commission for their support. On a motion by Phil Hart and second by Susie Cvechko, \$2,400 was approved for three additional loads of limestone for Beaver Creek.

Global Science and Technology has an ongoing inventory of Courthouse computers. The commission plans to replace 3-4 computers a year to keep technology up to date. A quote was received for \$1,253.83 per computer that is compatible with all the different software systems in place. On a motion by Tim McDaniel and seconded by Susie Cvechko, the purchase of four computers were approved.

The new entrance has caused some temperature issues in the main hallway. Maintenance has researched heating options and determined an overhead heater would be sufficient. The cost is around \$400.00 plus installation. On a motion of Susie Cvechko and second by Phil Hart, the purchase of one overhead heater was approved.

The commission has received complaints regarding no railing on the steps at the Gazebo. Maintenance obtained a quote for a Black metal rail for both sides of the gazebo steps. On a motion by Susie Cvechko and seconded by Phil Hart, the Gazebo railing was approved.

The commission received clarification on the Main Entrance cover and moving the handicap ramp. On a motion by Susie Cvechko and seconded by Phil Hart, the quote from WYK was approved for the amount of \$9,370.00.

CEOS requested permission to place flags on the courthouse lawn on May 29, July 4, Nov 11. On a motion by Tim McDaniel and seconded Phil Hart, this request was approved. Phil Hart also suggested to place flags along the fairground posts.

Leonard Stewart was present on behalf of the Solid Waste Authority. Mr. Stewart reviewed the authority's financial struggles. He reported they are getting up to date with their Audits, however they are needing assistance to pay for their 2015-16 audit. To alleviate some costs, they have partnered with Randolph County Solid Waste Authority and this has been working out well. The recycling center is open during daytime hours and weekends. He also has quarterly insurance due that is around \$1,000 a quarter. On a motion by Tim McDaniel and seconded by Susie Cvechko, \$3,000 was approved for the purpose of the Quarter insurance payment and help with the 2015-16 audit.

On a motion by Tim McDaniel and seconded by Phil Hart the following contribution requests were approved:

Blue & Gray Reunion- \$1,000.00

Fairground Project- \$9,200.00

Philippi Barbour County Regional Airport Authority- \$10,000.00

Barbour County Special Olympics- \$750.00

Barbour County Development Authority- \$5,500.00

Philip Barbour Boy's Basketball- \$200.00

Ron Skidmore reported that state road signs are being installed. He reviewed legislative bills that could impact the 911 center. He reported that radios have been received from their recent radio grant and will resubmit the reimbursement request.

He provided sign quotes for 419 signs from Custom Signs & Graphics in the amount of \$46,299.50 without installation and WV Correction Industries in the amount of \$31,540.38 without installation. Quotes are being obtained for installation.

Skidmore replaced vents on trailers are ready for the inclement weather.

He stressed how important it was to repair the pressure transducer on the fire pump. The quote from VFP Fire Systems is \$2,785.00.

On a motion by Phil Hart and seconded by Tim McDaniel, repair of the fire pump and ordering 419 signs from WV Correction Industries was approved.

Skidmore also talked about the Shentel upgrade on the tower behind the WV State Police Barracks. Shentel is scheduling to do a \$100,000.00 upgrade to equipment and would like the Commission's permission to do so. On a motion by Phil Hart and Susie Cvechko, this request was approved.

Preparations for the forecasted storm was discussed. Generators are fueled and ready to be deployed when needed. Skidmore requested that if help is needed to please notify the OEM center, otherwise they are unaware of any issues.

Sheriff Ferguson submitted a request to close the Belington Tax Office effective April 1, 2017. The Commission will honor this request. They would like notification to be published in the Barbour Democrat and check on publishing in the Elkins Intermountain. OEM will also post notification on NIXLE and their Facebook Page.

On a motion by Phil Hart and seconded by Susie Cvechko, the purchase of bullet proof vests for Law Enforcement was approved. Sheriff Ferguson stated it will be mandatory for all officers to wear the vests or they will be reprimanded.

The estate of Judy Dickenson and Paul Dickenson was discussed. Sheriff Ferguson expressed his concerns. On recommendation from Prosecuting Attorney Thomas Hoxie, a motion was made by Susie Cvechko and second by Phil Hart to allow Sheriff Ferguson and Prosecutor Hoxie to seek outside counsel on this complicated estate.

Shana Frey described options for two Certificates of Deposits at Premiere Bank. Current interest rates are .3500% and .5000%. If they were moved to a 60 month CD, their interest rates would be 1.3100% and 1.4100% respectively. It was noted there would be no penalty for early withdraw. One CD matures in April. On a motion by Tim McDaniel and seconded by Phil Hart, both CDs will be renewed at the 60 month option in April.

Tim McDaniel noted that the Park and Recreation meeting was cancelled for 3-14-17.

Phil Hart spoke with General Hoyer while at the Association of Counties conference. He requested for a letter to be drafted to General Hoyer to ask for help with various drills at the Fairgrounds and an invitation to Barbour County. He has made several great things happen at other counties and is very enthusiastic.

The commission gave the County Clerk permission to start soliciting for polling sites to replace Volga and Mt. Vernon.

Shana Frey gave an update of the Purchasing Card usage. She noted the rebate that was received in Quarter 3 of 2016 was \$859.89. The rebate in Quarter 2 on 2017 was \$1,415.78. This is largely due to increasing the number of accounts payables being paid via the P-Card.

Connie Kaufman noted that the Leash Law ordinance was assigned a number of BC-16-3.

On a motion by Tim McDaniel and seconded by Phil Hart, executive session was entered at 7:40 pm.

On a motion of Phil Hart and seconded by Tim McDaniel, Regular session resumed at 8:00 pm.

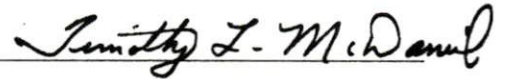
Tim McDaniel presented a "Request for Funds Application". Minor revisions are needed and will be implemented for any funding requests beginning July 1, 2017. The form will be revised, then approved at the next meeting.

A special meeting to approve the 2017-18 budget will be held on March 27 at 5:00pm. The next regular meeting will be held on April 3 at 5:00. A special meeting, as required by state code, will be held on April 18, 2017 at 5:00.

On a motion by Phil Hart and seconded by Susie Cvechko, the following final settlements were approved:

MARIE KATHERN STREETS, JUNIOR ELWOOD BILLER, VIRGINIA MAE DEAN, ROBERT LEE TRUE, B. CORTEZ TIPTON, BARBARA WORKMAN, ERNIE S. FRANTZ, BERTHA JANET HERRON, GUY HOWARD ANDERSON, IRA G. HAVATTER, DONA QUEEN, ANITA DELANEY, KYLE DANIEL BOWERS, ROBERT E. RAMSEY

On a motion by Phil Hart and seconded by Tim McDaniel, the meeting was adjourned at 8:10 pm.

A handwritten signature in cursive script, reading "Timothy L. McDaniel", written over a horizontal line.

Timothy McDaniel, President