

BARBOUR COUNTY COMMISSION MEETING

Monday May 6, 2019

5:00 pm

SUSIE CVECHKO COMMISSION PRESIDENT, TIM MCDANIEL COMMISSIONER, JAMIE CARPENTER COMMISSIONER, CONNIE KAUFMAN COUNTY CLERK, SHANA FREY ADMINISTRATOR

Edward Baldwin, Ann Baldwin, Thomas Hoxie, Kim Lewis, Cora Bush, Marija Ilic, James Sandy, Corey Brandon, Ron Skidmore, Melissa Ireland, Mary Beth Smith, Glenn Smith

Susie Cvechko called the meeting to order and led the pledge.

On a motion by Tim McDaniel and seconded by Susie Cvechko, the meeting minutes from April 1 and April 16, 2019 were approved.

Exonerations were approved on a motion by Jamie Carpenter and seconded by Tim McDaniel.

Connie Kaufman presented eleven (11) final settlements: CHARLES WILLARD SIMONS, GARNETTA LOUK, MARY LUCILLE SKIDMORE, WILLIAM ROY SMITH, SANDRA SUE MEIRE, DOY JACK CARPENTER, MARIE HEWITT MORRISON, STANLEY DELMAS WARE, ROGER LEE NESTOR, ELEANOR JOAN SMITH CREED, DANNY JUNIOR LEWIS. On a motion by Tim McDaniel and seconded by Susie Cvechko, these final settlements were approved.

Connie Kaufman discussed the Finney and Cole estates. She is holding checks on the Finney estate from the Good Samaritan Center for \$2,023.00 and is requesting the Sheriff be appointed. The Cole estate involves a 4/45 interest of a piece of property in Barbour County. The wife and family are out of state and is asking the Sheriff to be appointed. On a motion by Susie Cvechko and seconded by Tim McDaniel, the Sheriff is appointed to these estates.

Shana Frey presented a budget adjustment to clear up a clerical error where funds from a PU/IRP check from the State Auditor's Office was deposited to the General County fund rather than the Tax Clearing Fund. The amount of the check and budget revision is for \$299,406.19. A check will be written from General County back to Tax Clearing once approval from the Auditors office is received. On a motion by Susie Cvechko and seconded by Jamie Carpenter, the budget revision was approved.

Dr. Tim Barry, President of Alderson Broaddus University presenting their Economic Impact Statement that covers years 2010-2011 through 2017-2018. He noted this report was prior to receiving the recent USDA loan and is based on actual audited numbers. The statement displayed positive outlooks. Tim McDaniel also noted that Dr. Barry has been appointed for three additional years as President.

Contribution considerations for the following were approved. Up to \$3,000 for Save the Tygart to reimburse for truckloads of limestone to Beaver Creek on a motion by Tim McDaniel and seconded by Jamie Carpenter. \$500.00 to Belington-Barbour Little League Baseball. Susie Cvechko made a motion for approval, requiring an invoice to be submitted and payment sent directly to the company for payment, Jamie Carpenter seconded. \$500 to Barbour County Animal Friends for assistance with previous cat transports on a motion by Tim McDaniel and seconded by Jamie Carpenter.

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Carol Bush provided a report from the US Census Bureau promoting the 2020 Census. She described the Census process and its importance to funding allocation and representation. She suggested that Barbour County forms a task force to educate and assist citizens with census reporting.

Ann Baldwin, along with other Southwestern Community Watch members expressed concerns for the Carrollton Covered Bridge. Tim McDaniel provided an update from a recent regional DOH meeting. Based on information from this meeting, funds are allocated for the design work; however, funds for construction have not been allocated. Shana Frey provided an update from Congressman McKinley's office. They reported that the Highways Engineer received information that the project committee approved the bridge engineer to look for funds for the project from available sources. The project was requested for historical restoration; however, the design team would determine the feasibility of that. Ms. Baldwin and Ms. Ireland requested the County Commission write letters to pertinent agencies asking for assistance.

Thomas Hoxie requested approval of his new hires, Keith Skeen and Maria Mills. Roger Curry resigned from his position as of April 25. Keith Skeen, who is also a part time Assistant Prosecutor in Taylor County, will be employed part time for six months. He will be focusing on abuse and neglect cases. Maria Mills, a recent Law School graduate, will begin full time employment in August. She will be training with Mr. Skeen over the next few months on abuse and neglect cases. No budget adjustments are required. On a motion by Susie Cvechko and seconded by Jamie Carpenter, the new hires are approved for the Prosecuting Attorney's office.

Prosecutor Hoxie also requested the consideration of a contribution to the safety fair for hand-out items. This will be discussed in more detail at a later meeting.

Fireworks are scheduled for July 5, 2019 at the Barbour County Fairgrounds beginning at Dusk. The rain date is scheduled for July 12. On a motion by Jamie Carpenter and seconded by Tim McDaniel, \$5,000 is approved for the fireworks show.

A discussion was held regarding the opening of the fairground's restrooms. It was reported that the restrooms are open and the very next day, personal trash filled the park dumpster. The Sheriff has agreed to have deputies lock the gates at 10:00 pm to the park. The Tennis coach expressed gratitude to the commission for getting restrooms opened, fixing the fence and bleachers at the tennis courts. Susie Cvechko mentioned the Fairgrounds Committee meeting on May 7 at 8:30 and invited fairgrounds maintenance staff to attend.

Tim McDaniel discussed the Fair board's request to allow an extension to the entry ticket booth. Gamble Amusement has agreed to buy materials if the fair board does the construction.

A discussion was held regarding the purchase of a brush hog for the fairgrounds. The current equipment has been fixed and welded to the point its beyond repair. Quotes were sought for a medium duty brush hog and on a motion by Tim McDaniel and seconded by Jamie Carpenter, a Titan 6 foot Medium Duty model 1306 for \$1,550.00 from Lemon's Farm Equipment was approved.

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Shana Frey presented the sole bid for the CFIA grant project to clean and repair the stained glass in the courtroom. The bid was received from Allegheny Restoration in the amount of \$22,700.00. On a motion by Susie Cvechko and seconded by Jamie Carpenter, this bid was approved.

Shana Frey presented the WV CORP insurance renewal. Overall, the renewal has an increase of \$3,195.00 with a total cost of \$109,951 for Property & Casualty and Worker's Compensation coverage. The commissioners noted that WVCORP was easy to work with and supportive. Susie requested that we utilize their training opportunities as much as possible.

Ron Skidmore provided an OEM report and discussed recent grant submissions, including radios, EOC and an exercise grant for an active shooter drill. The Willow Lane road sign should be received in the next week and will be installed when received. He reported on SB 326 that no support is being given to this bill. He reported that a generator has been secured for the Barbour County 4H camp.

James Sandy was sworn in as the Barbour County Dog Warden. Mike Ervin was sworn in earlier as the Barbour County Humane Officer, under recommendation by Sheriff Ferguson. James Sandy provided his monthly report and discussed a partnership with Animal Friends of Doggy Sods. He asked if volunteerism was allowed for the animal shelter. Shana Frey is to contact WVCORP for their policy and any forms required.

A calls and complaints outline is to be given to all agencies detailing procedures for Dog Warden response.

He gave a report on the Spay / Neuter program that began on May 1. The grant award is for \$6,000, which allowed for 80 \$75.00 off vouchers. As of May 6, all vouchers have been requested.

Shana Frey discussed employee interest for a Sick Leave policy revision to allow employees to donate sick leave to someone with a medical condition and that has used all their time. This revision will be drafted and presented for approval and effective July 1.

On a motion by Susie Cvechko and seconded by Tim McDaniel, Executive Session was entered at 7:38pm.

On a motion by Susie Cvechko and seconded by Tim McDaniel, Regular Session resumed at 8:10pm.

An Employee Picnic will be held on June 7 from 11-2 at the Courthouse Gazebo.

The next regular meeting is scheduled for June 3, 2019 at 5:00pm.

On a motion by Susie Cvechko and seconded by Jamie Carpenter, the meeting was adjourned at 8:20pm.

Susie Cvechko, President